Darnell Timothy Owens

C:\Program Files\Microsoft Expression\Web 2\MEDIA\CAGCAT10\j0199036.wmf **7250 Crestview Circle \* Horizon, MT 59362 \* Phone (728) 555-9984 \* E-mail: dtowens@network.com**

October 18, 2010

Mr. Zach Davis

Pinehurst Athletic Center

5421 Champion Drive

Horizon, MT 59362

Dear Mr. Davis

I have enclosed my resume for review in response to your advertisement for the coaching assistant position in the *Horizon Daly Courier*. As you can see by me resume, I have been involved in sports for several years, as a player and as a manager, trainer, and assistant. The following table lists some of my permanent activities:

|  |  |
| --- | --- |
| Manager, boys’ baseball | 3 seasons |
| Trainer, women’s softball | 2 seasons |
| Catcher, men’s travel team | 4 seasons |
| Manager, men’s baseball | 8 seasons |

I plan to graduate this May from Norson Central College with a bachelor’s degree in biology. After graduation, I will begin me medical studies in the sports medicine field. In addition, I offer the following:

* Little League coach for the past two summers
* Volunteer at Oakton Sports Rehabilitation Center
* Member of Student Athletic Association on campus

I look forward to an interview so that we can further discuss the position and my qualifications. I am confident I will be a valuable addition to the staff of Pinehurst Athletic Center.

Sincerely

Darnell T. Owens

Enclosure